

WASTEWATER TREATMENT PLANT ASSISTANT OPERATOR**Department:** WB Contract Operator**Classification:** Hourly**Revised:** April 2018**Reports to:** Operator**Location:** Sunderland, MA

Position Summary:

The Wastewater Treatment Plant Assistant Operator will work with the Plant Operator to efficiently operate and maintain the Sunderland Wastewater treatment plant in a safe and responsible manner.

Essential Functions:

- Operate, maintain, troubleshoot, and provide minor repairs to wastewater treatment plant machinery and equipment.
- Complete all operation and permit required laboratory tests to monitor and report on the treatment process
- Add chemicals as required to enhance the treatment process and to disinfect effluent as required by permit.
- Maintain and accurately record all required meter readings, work order and preventive maintenance logs.
- Follow and stay up-to-date with all Standard Operating Procedures, Process Control Guidelines, Safe Work Practices; comply with all applicable Environmental, Health & Safety regulations and directives.
- Flexibility with regard to schedule working extended hours, nights, weekends, and holidays when business needs dictate.

Work Conditions

Incumbent must be able to tolerate moderate to loud noise level (PPE will be provided, including hearing protection as required), long hours standing, walking, and laboring outdoors in varying weather conditions – frequently in extreme heat.

Physical Demands

The physical demands described below are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions. While performing the duties of this job, the employee is frequently required to sit, use hands to finger, reach with hands and arms, handle, feel, talk, and listen. The employee must be able to push levers forward and backwards. The employee is occasionally required to stand, walk, climb stairs, stoop, bend, twist, kneel and crouch. Employee may sit for an hour or more at a time.

Other Accountabilities/Responsibilities:

Performs related and unrelated duties as may be required.

Position Requirements:

High school diploma or equivalent, Massachusetts driver's license, Massachusetts Wastewater Treatment Plant Operators Certification, Grade 4. Will be required to pass a physical and drug screen. Two years relevant experience preferably in an activated sludge wastewater treatment plant. Schedule is usually Monday through Friday 7 AM to 3:30 PM and some weekends and overtime as required.

Supervisory Scope:

None

Independent Action:

Performs work independently within scope of established guidelines and practices.

Qualifications:

To perform this job successfully, an individual must be able to perform each essential function satisfactorily. The requirements listed above are representative of the knowledge, skill and/or ability required. Any physical demands or work conditions described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.