

QUALITY CONTROL DIVISION MANAGER**Department:** Quality Assurance**Reports to:** Regional Construction
Manager**Classification:** Full Time Salary**Location:** Richmond, ME**Revised:** August 2020

Position Summary:

The Quality Control Division Manager is responsible for Maine, New Hampshire and Vermont regions to oversee and manage all QC technicians and activities within the territory. This will include HMA production and placement, aggregate production, concrete production and all ASA construction activities.

Essential Functions:

- Adheres to all safety rules and works safely on all tasks.
- Represent ASMG with state, municipal and private engineers within the territory
- Attend state regional and national association meetings as required
- Work with the ASMG marketing group to promote new products and processes within the territory
- Ability to work with other members of the team and communicate effectively and efficiently with crews, Quality Control Managers and plant operators.
- Test and inspect road construction materials, including but not limited to warm and hot mix Asphalt (HMA), aggregate and granular base course.
- Perform testing in accordance with ASMG's quality control system.
- Monitor and test production of aggregate materials.
- Complete field lay down testing and sampling accurately
- Development of HMA mix designs
- Maintain and document accurate timely records of testing results.
- Analysis of test data and corrective action to prevent non-conforming products.
- Regular care, calibration, and maintenance of testing equipment.
- Flexibility with regard to schedule, working early and/or extended hours, weekends and holidays when required.
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Essential Qualifications:

- Strong written and oral communication skills.
- Strong knowledge of all roadway construction and pavement preservation practices.
- Attention to detail, and ability to manage multiple projects concurrently.
- Flexibility with regard to schedule, working early and/or extended hours, weekends and holidays when required.

Work Conditions

Candidate must be able to tolerate moderate to loud noise level (PPE will be provided, including hearing protection as required), long hours standing, walking, and laboring outdoors in varying weather conditions – frequently in extreme heat.

Physical Demands

The physical demands described below are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions. While performing the duties of this job, the employee is frequently required to sit, use hands, reach with hands and arms, handle, feel, see, hear, talk, and listen. The employee must be able to push levers forward and backwards. The employee is occasionally required to stand, walk, climb stairs, stoop, bend, twist, kneel and crouch. Employee may sit for an hour or more at a time.

Other Accountabilities/Responsibilities:

Performs related and unrelated duties as may be required.

Position Requirements:

A firm understanding of specification and procedures for and with hot mix and aggregates in all New England states. Hold a current NETTCP certification for lab and field.

Education/Experience Required:

A Bachelor's degree preferred but not required and 7+ years of professional experience preferably in heavy highway construction, literacy required, with proficiency in Microsoft Office software. Must be able to comprehend MSDS sheets and make good judgments. Excellent organizational, analytical, interpersonal, and communication skills. Will be required to travel and pass a physical and drug screen. Will be required to travel and pass a physical and drug screen.

Independent Action:

Performs work independently within scope of established guidelines and practices. Self-starter, highly motivated Individual.

Qualifications:

To perform this job successfully, an individual must be able to perform each essential function satisfactorily. A valid driver's license is required. Must be able to pass a physical and drug screen. The requirements listed above are representative of the knowledge, skill and/or ability required. Any physical demands or work conditions described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.